

CONTINUING SERVICES BUDGET - GROWTH / (SAVINGS) LIST

Directorate	Service		Original 2009/10 £000's	Revised 2009/10 £000's	Actual 2009/10 £000's	Variance from Revised £000's
Chief Executive	Civic & Member	Members courses & conferences		2	2	0
Total Chief Executive			-	2	2	-
Corporate Support Services	Human Resources	Recruitment & Retention savings	(20)	(20)	(20)	0
	Local Land Charges	Personal Charges- Increase from £11 to £22		(4)	(4)	0
	Industrial Estates- Brooker Rd	Reduced Rental Income		24	24	0
	Industrial Estates- Oakwood Hill	Increased Rental Income		(48)	(43)	5
	Industrial Estates- O Hill Workshops	Reduced Rental Income		4	0	(4)
	Industrial Estates- O Hill Workshops	NNDR on Voids		(7)	(7)	0
	Licensing & Registration	Legal Expenses		2	3	1
	Hackney Carriage Licensing	Legal Expenses		4	2	(2)
	Fleet Operations	MOT Income		(50)	(50)	0
	Energy Sites	Energy Costs Offices		7	7	0
	Energy Sites	Energy Costs Depots		(2)	(2)	0
	Civic Offices	Statutory Energy Conservation Reports		5	3	(2)
	Total Corporate Support Services			(20)	(85)	(87)
Deputy Chief Executive	Performance Management Unit	Ten Performance Manager	2	2	0	(2)
	Public Relations & Information	Consultation	(10)	(10)	(10)	0
Total Deputy Chief Executive			(8)	(8)	(10)	(2)
Environment & Street Scene	Pest Control	Reduced cost of contract	(10)	(10)	(9)	1
	Neighbourhoods / Rapid Response	Safer, Cleaner and Greener	57	52	48	(4)
	Waste Management	Changes to Service	150	359	204	(155)
	Contaminated Land	Bobbingworth Tip Maintenance	7	7	3	(4)
	Safer Communities / CCTV Cameras	CCTV Operations Officer	12	12	14	2
	Safer Communities	ASB Investigations Officer	25	25	25	0
	Safer Communities / CCTV Cameras	CCTV replacement and maintenance	18	21	21	0
	Safer Communities / CCTV Cameras	CCTV replacement and maintenance - recharge to HRA		(16)	(16)	0
	Leisure Facilities	Epping Sports centre new contract	107	107	104	(3)
	Waltham Abbey Sports Centre	Cessation of joint use agreement	(68)	(73)	(98)	(25)
Total Environment & Street Scene			298	484	296	(188)

CONTINUING SERVICES BUDGET - GROWTH / (SAVINGS) LIST

Directorate	Service		Original 2009/10 £000's	Revised 2009/10 £000's	Actual 2009/10 £000's	Variance from Revised £000's
Finance & ICT	Finance Miscellaneous	Increase in Employers Pension Conts (Act Val 2007)	93	92	92	0
	Accountancy	Staff costs Post FAC/14	(10)	(10)	(10)	0
	ICT	Network maintenance	(20)	(20)	(20)	0
	ICT	Mobile telephones - contract increases		5	5	0
	Bank Charges	Banking & Cash collection contract savings		(4)	(4)	0
	Housing Benefits/Local Taxation	Replacement Revenues & Benefits System	4	4	4	0
	Housing Benefits	Housing Benefit Admin Subsidy settlement reductions	33	33	33	0
	Insurance Services	Reduction in Commission		5	5	0
	Procurement	Essex Procurement Hub		6	6	0
		Total Finance & ICT		100	111	111
Housing	Private Sector Housing	Environmental Health Practitioner	12			0
	Bed and Breakfast	Reduction in Bed and Breakfast income		23	39	16
	New Start Scheme	Grants		(12)	(12)	0
	Total Housing		12	11	27	16
Planning & Economic Development	Development Control	Committee Attendance		5	3	(2)
	Building Control Ring Fenced	Consultants		(19)	(23)	(4)
	Building Control Ring Fenced	Consultants		19	23	4
	Planning Policy & Conservation	Staff restructure		(3)	(3)	0
	Total Planning & Economic Development		-	2	0	(2)
	Other Items					
	Investment Interest	Reduction due to lower interest rates	217	217	217	0
	All Services	Printer Cartridge Savings		(10)	(10)	0
	Total CSB		599	724	546	(178)
		Overspends/Income not achieved				29
		Underspends/ Income Overachievement				(207)
		Net Underspend				(178)

DISTRICT DEVELOPMENT FUND

Directorate	Description	2009/10					2010/11			2011/12	2012/13	
		Original	Revised	Actual	Difference	C/Fwd	over	under	Estimate	Revised	Estimate	Estimate
		£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Chief Executive												
Civic & Member Elections	Printing year book saving		(2)	(2)	0							0
Electoral Registration	No District Elections (May 2009)	(90)	(90)	(110)	(20)			20				0
Grants to Voluntary Orgs	Grant on-line Register of Electors	(1)	(1)	(1)	0							0
Members	Furniture Exchange Scheme Suspended	20			0				20	20		
	Standards Committee additional investigations				0				10	10		
Total Chief Executive		(71)	(93)	(113)	(20)	0	0	20	30	30	0	0
Corporate Support Services												
Energy Sites	Energy Costs Offices	40			0							0
Energy Sites	Energy Costs Depots	10			0							0
Human Resources	Training Budget Underspend/E Learning			(8)	(8)	8						8
Estates & Valuation	Consultant's Fees - Dev Potential of Council Car Parks			4	4							0
Estates & Valuation	Consultant's Fees & site surveys Langston Rd Depot		28	8	(20)	16						16
Estates & Valuation	Agency Staff		19	19	0							0
Estates & Valuation	Council Asset Rationalisation				0				195	195		
Estates & Valuation	Council Asset Rationalisation HRA Contribution				0				(60)	(60)		
Facilities Management	Quality Assurance & Accreditation BS EN ISO 9001	19	19	3	(16)	16						16
Hackney Carriage Licensing	Increased Licensing Income		(40)	(42)	(2)			2				0
Industrial Estates- Brooker Rd	Lost Rental Income		8	23	15		15					0
Fleet Operations	MOT Income			(18)	(18)			18				0
Legal Services	Data capture re Land Terrier	11			0							0
Legal Services	Computerisation of Land Terrier records	17			0				28	28		
Legal Services	Registration of Unregistered Titles	31	10	5	(5)	5			2	7		
Local Land Charges	New IT system		10	11	1		1					0
Local Land Charges	Additional Income			(24)	(24)			24				0
Non HRA Building Maintenance	Planned Building Maintenance Programme	55	89	61	(28)	28			147	175	82	19
Office Accommodation	Essential Work to Civic Offices		18	0	(18)	18						18
Office Accommodation	Potential Accommodation Changes		45	0	(45)	45						45
Total Corporate Support Services		183	206	42	(164)	136	16	44	312	448	82	19
Deputy Chief Executive												
Performance Management Unit	Ten Performance Manager	20	11	17	6	(6)			12	6		
Public Relations & Information	Consultation	25	5	7	2	(2)			23	21	23	24
Community Development	Additional Projects	12	56	69	13	(13)			7	(6)		
Community Development	Additional Projects	(12)	(56)	(69)	(13)	13			(7)	6		
Sports Development	Additional Projects	12	83	58	(25)	25			40	65		
Sports Development	Additional Projects	(12)	(83)	(58)	25	(25)			(40)	(65)		
BLF Children's Play	Additional Projects		13	13	0				6	6		
BLF Children's Play	Additional Projects		(13)	(13)	0				(6)	(6)		
Regional Touring Exhibitions	Museum Apprentice		3	2	(1)	1			10	11		
Regional Touring Exhibitions	Museum Apprentice		(3)	(2)	1	(1)			(10)	(11)		
Youth Council	Youth Council	12	12	12	0				12	12		
Limes Farm Hall	Costs of Management/Admin/Mtc/Repairs	48	48	34	(14)	14			27	41		
NWA Strategy Action Plan	North Weald Airfield Action Plan.	50			0				50	50		
NWA Strategy Action Plan	Aviation Consultant				0				20	20		
Total Deputy Chief Executive		155	76	70	(6)	6	0	0	144	150	23	24

DISTRICT DEVELOPMENT FUND

Directorate	Description	2009/10					2010/11		2011/12	2012/13		
		Original	Revised	Actual	Difference	C/Fwd	over	under	Estimate	Revised	Estimate	Estimate
		£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Environment & Street Scene												
Pollution Control	Air Quality Modelling		9	9	0					0		
Pest Control	Additional Fees & Charges			(16)	(16)			16				
Neighbourhoods / Rapid Response	Safer, Cleaner and Greener		13	8	(5)	5				5		
Waste Management	Waste containers spare parts			(8)	(8)	8				8		
Waste Management	Changes to Service	215	(84)	(46)	38		38		(119)	(119)		
Highways	replacement vandalised name plates	3	3	3	0					0		
Contaminated Land	Bobbingworth Tip Maintenance	5			0				5	5		
Contaminated Land	Contaminated Land Investigations			(31)	(31)	31				31		
Land Drainage	Remedial Works Principal Ordinary Watercourses	148	15	1	(14)	14			35	49		
Land Drainage	Out of Hours Standby	8	8	9	1		1			0		
Safer Communities	Safer Communities Project HO Funded	11	2	4	2	(2)			3	1		
Safer Communities	Protective clothing				0				3	3		
Safer Communities	Police Community Safety Accreditation				0				2	2		
Leisure Facilities	Loughton Leisure Centre - Mediation	15	15	0	(15)	15				15		
Leisure Facilities	Free Swimming Programme - Over 60's	39	39	39	0					0		
Leisure Facilities	Free Swimming Programme - Over 60's	(39)	(39)	(39)	0					0		
Leisure Facilities	Possible redundancies	55	52	125	73		73			0		
Parks & Grounds	Roding Valley Lake - Disabled Projects	16	16	0	(16)	16				16		
Parks & Grounds	Roding Valley Lake - Disabled Projects	(16)	(16)	0	16	(16)				(16)		
North Weald Airfield	Casual Staffing	6	6	6	0					0		
North Weald Airfield	Aviation Consultant	20		0	0					0		
North Weald Airfield	Increased Energy Costs	10		0	0					0		
North Weald Airfield	Loss of Income - Hangar 5		40	29	(11)			11		0		
North Weald Airfield	Closure of 2 x Sat Markets		30	26	(4)			4		0		
North Weald Airfield	Transformer - Sub 'X'				0				5	5		
Off Street Parking	Mobile Phones			4	4	(3)	1		3	0		
Off Street Parking	Additional Income			(77)	(77)			77				
On Street Parking	Mobile Phones			3	3	(2)	1		2	0		
On Street Parking	Mobile Phones			(3)	(3)	2	(1)		(2)	0		
Total Environment & Street Scene		496	109	46	(63)	68	113	108	(63)	5	0	0

DISTRICT DEVELOPMENT FUND

Directorate	Description	2009/10					2010/11		2011/12	2012/13		
		Original	Revised	Actual	Difference	C/Fwd	over	under	Estimate	Revised	Estimate	Estimate
		£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Finance & ICT												
Finance Miscellaneous	Asset Register		13	9	(4)	4				4		
Finance Miscellaneous	Asset Register - HRA contribution		(9)	(7)	2	(2)				(2)		
Finance Miscellaneous	Finance System Outstanding Commitments		6	6	0			5		5		
Finance Miscellaneous	Transfer of excess Reserves on Insurance Fund	(25)			0					0		
Finance Miscellaneous	Area Based Grant Expenditure	44			0					0		
Insurance/Risk Management	Implementation of Risk Management Strategy		2	3	1		1			0		
Housing Benefits	Hit squad to improve performance	12	40	6	(34)	34				34		
Housing Benefits	Combined increased volume costs		17	17	0					0		
Housing Benefits	Additional Unemployed Admin - Grant	(66)	(66)	(66)	0					0		
Housing Benefits	Additional Unemployed Admin - Costs	66	66	66	0					0		
Housing Benefits	Economic Downturn - Additional Subsidy		(43)	(44)	(1)		1			0		
Housing Benefits	Temporary Accommodation Subsidy - Grant			(6)	(6)				(6)	(6)		
Housing Benefits	Temporary Accommodation Subsidy - Costs			6	6				6	6		
Housing Benefits	In & Out of work processes - Grant		(4)	(4)	0					0		
Housing Benefits	In & Out of work processes - Costs		4	4	0					0		
Housing Benefits	HB/CTB Subsidy re 07/08 and 08/09		(85)	(35)	50		50			0		
Housing Benefits	Prior Year Subsidy Claim Costs		9	9	0					0		
Council Tax Collection	Court Cost Shortfall from 2008/09		(100)	(53)	47		47			0		
NNDR	Business Rates Deferral Scheme - Grant		(15)	(15)	0					0		
NNDR	Business Rates Deferral Scheme - Costs		15	15	0					0		
Concessionary Fares	New National Scheme - Costs	141	141	94	(47)	47		141		188		
Concessionary Fares	New National Scheme - Grant	(241)	(241)	(241)	0			(111)		(111)		
Total Finance & ICT		(69)	(250)	(236)	14	83	98	1	35	118	0	0
Housing												
Homelessness	Rental Loan scheme	20	9	9	0					0		
Homelessness	Essex Rental Loan Scheme		8	8	0			11		11		
Homelessness	Essex Rental Loan Scheme		(8)	(8)	0			(11)		(11)		
Homelessness	Repossession Prevention Fund		48	48	0					0		
Homelessness	Repossession Prevention Fund		(48)	(48)	0					0		
Private Sector Housing	Finders Fee Underspend		5	5	0					0		
Private Sector Housing	House Condition Survey				0				55	55		
Housing Strategy	Consultant Housing Company		6		(6)	6			5	11		
Private Sector Housing	Technical Officer				0				27	27	27	27
Private Sector Housing	Handyperson Scheme		(15)	(15)	0				(15)	(15)		
Private Sector Housing	Handyperson Scheme		17		(17)	17			15	32		
Total Housing		20	22	(1)	(23)	23	0	0	87	110	27	27

DISTRICT DEVELOPMENT FUND

Directorate	Description	2009/10					2010/11			2011/12	2012/13	
		Original	Revised	Actual	Difference	C/Fwd	over	under	Estimate	Revised	Estimate	Estimate
		£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Planning & Economic Development												
Building Control Ring Fenced	Fees & Charges		40	103	63					0		
Building Control Ring Fenced	Fees & Charges		(40)	(103)	(63)					0		
Countrycare	Veteran Tree Project		2	2	0					0		
Development Control	Fees & Charges		60	17	(43)			43		0		
Development Control	Consultants		(8)	(8)	0					0		
Development Control	Contingency for Appeals	90	3	5	2	(2)			82	80		
Enforcement	Blunts Farm Golf Course		8	6	(2)	2				2		
Economic Development	Developing Business Networks	2	3	1	(2)	2			2	4		
Economic Development	Enhanced Business Contacts	2	2	0	(2)	2			2	4		
Economic Development	Town Centre Manager	20	35	32	(3)	3			36	39	36	
Forward Planning	Technical Planning Officer -Tree Preservation		1	1	0					0		
Forward Planning	Local Development Framework	432	320	205	(115)	115			400	515	456	
Forward Planning	Loughton Broadway/Epping Design Briefs	25			0					0		
Forward Planning	Habitat Regulations Assessment Grant		(17)	(34)	(17)			17		0		
Forward Planning	Senior Planner				0				39	39	39	
Forward Planning	Administration Assistant				0				22	22	22	
Forward Planning	Printing underspend			(10)	(10)	10				10		
Planning Appeals	Consultants		(22)	0	22		22			0		
Planning Services	Planning Delivery Grant 2	10			0				10	10		
Planning Services	Planning Delivery Grant 4	13	25	0	(25)	25				25		
Planning Services	Planning Delivery Grant 5	21	21	11	(10)	10				10		
Planning Services	File retrieval & checking & destruction		30	0	(30)	30				30		
Planning Services	Housing and Planning Delivery Grant		(63)	(82)	(19)			19	(55)	(55)	(55)	
Tourism	Rural Projects and Tourism Officer	22			0					0		
Tourism	Tourism Summit		2	0	(2)	2			2	4		
Town Centre Enhancements	Improvements Grant Waltham Abbey TC	10			0				6	6		
Town Centre Enhancements	Town Centre Support	12	14	6	(8)	8			22	30		
Total Planning & Economic Development		659	416	152	(264)	207	22	79	568	775	498	0
Total Portfolio District Development Fund		1,373	486	(40)	(526)	523	249	252	1,113	1,636	630	70
Other Items												
Increased Investment Interest					0					0		(25)
Second Homes Discount Allowance		(90)	(84)	(84)	0				(84)	(84)	(84)	(84)
Lost Investment Interest			362	535	173		173		508	508	388	
Impairment of Heritable Bank Principal					0				375	375		
Misc Creditor				(127)	(127)			127		0		
Area Based Grant		(22)	(23)	(23)	0				(28)	(28)		
Local Authority Business Growth Incentive			(72)	(22)	50		50			0		
Fleming Claim VAT refund			(375)	(1,158)	(783)			783		0		
Total District Development Fund		1,261	294	(919)	(1,213)	523	472	1,162	1,884	2,407	934	(39)

DISTRICT DEVELOPMENT FUND

Service	2009/10 Original £000	2009/10 Revised £000	2009/10 Actual £000	Over spend £000	Under spend £000	Net £000	Carry Forward £000	2010/11 Original £000	2010/11 Revised £000
Chief Executive	(71)	(93)	(113)	0	(20)	(20)	0	30	30
Corporate Support Services	183	206	42	16	(44)	(28)	136	312	448
Deputy Chief Executive	155	76	70	0	0	0	6	144	150
Environment & Street Scene	496	109	46	113	(108)	5	68	(63)	5
Finance & ICT	(69)	(250)	(236)	98	(1)	97	83	35	118
Housing	20	22	(1)	0	0	0	23	87	110
Planning & Economic Development	659	416	152	22	(79)	(57)	207	568	775
Total DDF Expenditure	1,373	486	(40)	249	(252)	(3)	523	1,113	1,636
Funding Analysis									
Transfer from DDF									
Transfer to/(from) General Fund	1,373	486	(40)					1,113	1,636
Total DDF Funding	1,373	486	(40)					1,113	1,636
DDF Earmarked Reserve									
Balance B/F	3,122	3,122	3,122					2,828	4,041
Increased Investment Interest									
Second Homes Discount Allowance	90	84	84					84	84
Lost Investment Interest		(362)	(535)					(508)	(508)
Impairment of Heritable Bank Principal								(375)	(375)
Area Based Grant	22	23	23					28	28
Misc Creditor write back			127					0	0
Local Authority Business Growth Incentive	0	72	22					0	0
Fleming Claim VAT refund	0	375	1,158					0	0
Provision for carry forward			523					0	0
Transfer Out	(1,373)	(486)	(483)					(1,113)	(1,636)
Balance C/F	1,861	2,828	4,041					944	1,634

DISTRICT DEVELOPMENT FUND 2009/10

Directorate	Description	C/Fwd £000's	Overspend £000's	Underspend £000's
Chief Executive				
Elections	No District Elections (May 2009)			20
Total Chief Executive		0	0	20
Corporate Support Services				
Human Resources	Training Budget Underspend/E Learning	8		
Estates & Valuation	Consultant's Fees & site surveys Langston Rd Depot	16		
Facilities Management	Quality Assurance & Accreditation BS EN ISO 9001	16		
Hackney Carriage Licensing	Increased Licensing Income			2
Industrial Estates- Brooker Rd	Lost Rental Income		15	
Fleet Operations	MOT Income			18
Legal Services	Registration of Unregistered Titles	5		
Local Land Charges	New IT system		1	
Local Land Charges	Additional Income			24
Non HRA Building Maintenance	Planned Building Maintenance Programme	28		
Office Accommodation	Essential Work to Civic Offices	18		
Office Accommodation	Potential Accommodation Changes	45		
Total Corporate Support Services		136	16	44
Deputy Chief Executive				
Performance Management Unit	Ten Performance Manager	(6)		
Public Relations & Information	Consultation	(2)		
Community Development	Additional Projects	(13)		
Community Development	Additional Projects	13		
Sports Development	Additional Projects	25		
Sports Development	Additional Projects	(25)		
Regional Touring Exhibitions	Museum Apprentice	1		
Regional Touring Exhibitions	Museum Apprentice	(1)		
Limes Farm Hall	Costs of Management/Admin/Mtc/Repairs	14		
Total Deputy Chief Executive		6	0	0

DISTRICT DEVELOPMENT FUND 2009/10

Directorate	Description	C/Fwd	Overspend	Underspend
		£000's	£000's	£000's
Environment & Street Scene				
Neighbourhoods / Rapid Response	Safer, Cleaner and Greener	5		
Pest Control	Additional Fees & Charges			16
Waste Management	Waste containers spare parts	8		
Waste Management	Changes to Service		38	
Contaminated Land	Contaminated Land Investigations	31		
Land Drainage	Remedial Works Principal Ordinary Watercourses	14		
Land Drainage	Out of Hours Standby		1	
Safer Communities	Safer Communities Project HO Funded	(2)		
Leisure Facilities	Loughton Leisure Centre - Mediation	15		
Leisure Facilities	Possible redundancies		73	
Parks & Grounds	Roding Valley Lake - Disabled Projects	16		
Parks & Grounds	Roding Valley Lake - Disabled Projects	(16)		
North Weald Airfield	Loss of Income - Hangar 5			11
North Weald Airfield	Closure of 2 x Sat Markets			4
Off Street Parking	Additional Income			77
Off Street Parking	Mobile Phones	(3)	1	
On Street Parking	Mobile Phones	(2)	1	
On Street Parking	Mobile Phones	2	(1)	
Total Environment & Street Scene		68	113	108
Finance & ICT				
Finance Miscellaneous	Asset Register	4		
Finance Miscellaneous	Asset Register - HRA contribution	(2)		
Insurance/Risk Management	Implementation of Risk Management Strategy		1	
Housing Benefits	Hit squad to improve performance	34		
Housing Benefits	Economic Downturn - Additional Subsidy			1
Housing Benefits	HB/CTB Subsidy re 07/08 and 08/09		50	
Council Tax Collection	Court Cost Shortfall from 2008/09		47	
Concessionary Fares	New National Scheme - Costs	47		
Total Finance & ICT		83	98	1

DISTRICT DEVELOPMENT FUND 2009/10

Directorate	Description	C/Fwd £000's	Overspend £000's	Underspend £000's
Housing				
Housing Strategy	Consultant Housing Company	6		
Private Sector Housing	Handyperson Scheme	17		
Total Housing		23	0	0
Planning & Economic Development				
Development Control	Fees & Charges			43
Development Control	Contingency for Appeals	(2)		
Enforcement	Blunts Farm Golf Course	2		
Economic Development	Developing Business Networks	2		
Economic Development	Enhanced Business Contacts	2		
Economic Development	Town Centre Manager	3		
Forward Planning	Local Development Framework	115		
Forward Planning	Habitat Regulations Assessment Grant			17
Forward Planning	Printing underspend	10		
Planning Appeals	Consultants		22	
Planning Services	Planning Delivery Grant 4	25		
Planning Services	Planning Delivery Grant 5	10		
Planning Services	File retrieval & checking & destruction	30		
Planning Services	Housing and Planning Delivery Grant			19
Tourism	Tourism Summit	2		
Town Centre Enhancements	Town Centre Support	8		
Total Planning & Economic Development		207	22	79
Other Items				
Lost Investment Interest			173	
Misc Creditor				127
Local Authority Business Growth Incentive			50	
Fleming Claim VAT refund				783
Total District Development Fund		523	472	1,162